Problem solving in six steps

For real, practical problems that need a decision or an action.

Name _____ Date _____

1. What exactly is the problem? Be specific, and take one problem at a time.

2. Every option I can think of. Do not judge them yet. Include the daft ones.

3. Options worth a closer look	Points for	Points against

4. The option, or mix of options, I will try

5. My plan	First small step
What will I do, and when?	Something I can do in the next day or two

6. Review. How did it go? What would I keep, and what would I change?

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